

Role title: Change Maker Support

Grade 2: £25,660 – £29,591 full time per annum

12 month fixed term contract

Making it happen:

Changing culture in the public sector, improving the social, economic, environmental and cultural well-being of Wales and protecting the interests of Future Generations, all fall within the remit of the Well-being of Future Generations Act. The Future Generations Commissioner and her team are tasked with helping to make this happen.

The Commissioner, the Change Makers and wider team provide advice and support to public bodies as well as constructive challenge. We are seeking people who are passionate, people centred and able to bring the Act to life to secure the change needed from the willing and the not so willing.

To find out more about the Commissioner and her team, please see our website www.futuregenerations.wales

Is this you?

As a Change Maker Support, you will be someone with good knowledge of the Well-being of Future Generations Act and an understanding of what it is trying to achieve.

You will appreciate the need for change in the public sector and will be steadfast in your resolve to support the Commissioner's approach of being practical, straight talking and constructively challenging.

You will be committed to being super connected with our partners and super engaged in our challenge of bringing the Act to life and securing the cultural change needed to do so.

You are naturally curious and enthusiastic about new ideas and new ways of working and you will be willing to find innovative solutions to problems and issues using your own initiative.

You will have an analytical mind-set, someone who enjoys desk-based research and who can turn theory into practical, communicable examples and make complex ideas easily understandable for different audiences.

You are someone who will understand how the public sector works but be willing to challenge it.

You will be honest and straightforward with people and able to generate trust and confidence with the people you work with and work for.

This is a team that values inclusive decision making and shared leadership.

Your purpose

Your main purpose is to support the Change Makers and wider team in their role of fulfilling the Commissioner's duties to:

- Advise and assist public bodies in applying the sustainable development principle.
- Monitor and assess the extent to which public bodies are meeting their well-being objectives.
- Challenge leaders and decision-makers to deliver on their duties under the Act.

This is a varied role, where you will be supporting the team to affect change across key areas of work. Although not limited to these, the Commissioner's main areas of focus include: Housing; Planning; Transport; Skills for the Future; Prevention and alternative ways of keeping people well; Adverse Childhood Experiences; Procurement; Decarbonisation and Wales' recovery from the COVID-19 pandemic.

You will contribute to the success of the team by adapting your role and purpose, focussing on what is most important at any given time as workplans develop and change.

Your responsibilities:

- Respond to requests from Change Makers and wider team members to research areas of policy and legislation to help the development of evidence based, well-crafted briefings and policy positions;
- Assist with the collection of examples and evidence to demonstrate how Public Bodies, Public Services Boards and others are implementing the Well-being of Future Generations Act;
- Produce briefing notes to support the work of the Change Makers and the Commissioner's attendance at external engagements;
- Assist with organising events, meetings and workshops;
- Work with team members to produce information products in easily understandable formats, including infographics, charts, graphs and statistics;
- Research and identify relevant external information such as case studies, stories and infographics which may be relevant to raising awareness of the Well-being of Future Generations Act;
- Share, collate, organise and maintain a central log of accessible information for the Change Makers and wider team to support the creation of briefings notes, speeches, presentations and position statements in relation to their work;
- Contribute to the team's monitoring and assessment of public bodies, and to the monitoring of the impact and effectiveness of our work;
- Support the Change Makers with responses to enquiries from public bodies and Public Service Boards about well-being objectives;
- Identify and implement innovative ways of working for ourselves and for others;
- Support Change Makers in producing content for internal and external materials;

- Walk the talk and keep the Sustainable Development principle and the five ways of working at the heart of everything we do.

Your skills, knowledge, and experience:

Please note that we would encourage you to include personal insight from your lived experiences along with your professional work experience when demonstrating your suitability for our posts.

You will be able to demonstrate knowledge of the Well-being of Future Generations (Wales) Act 2015 and an understanding of the aims, specific requirements and challenges of implementation.

You will be able demonstrate application of your research skills and previous experience of applying those skills to research information for the production of work-related reports, or for the production of assignments for formal study.

You will be able to demonstrate an ability to prioritise workload from different sources, adapting your focus to what is most important at any given time.

You will be able to show your exceptional organisational skills, working independently often under pressure to demanding timescales, demonstrating an eye for detail and an ability to manage volume and a variety of demands simultaneously.

You will be confident in your ability to use your own judgment to make sound decisions, about the content and style of briefings or speeches or reports.

You will understand the requirement for our services to reflect the needs of its stakeholders, including future generations of young people, irrespective of language, culture, race, religion, disability, sexual orientation or gender, including the bilingual nature of Wales and the importance of people being able to communicate in the language of their choice.

You write well, with creativity and accuracy, and can provide evidence of your writing skills.

You will be able to communicate with credibility and confidence, and articulate difficult concepts into easily understandable products for non-specialist audiences.

You have some knowledge of Welsh Government policy, legislation and the wider public sector in Wales.

You are someone who has developed excellent inter-personal skills, skills that help you to maintain productive and supportive working relationships.

The ability to speak Welsh is desirable, but not essential, for this role.