**Role Title : Head of Finance**

**Contract Length: Permanent, part-time3 days p/w**

**Grade 5: £49,273 - £53,366 ( pro rata)**

**This is us**

Changing culture in the public sector, improving the social, economic, environmental, and cultural well- being of Wales and protecting the interests of Future Generations, all fall within the remit of the Well-being of Future Generations Act. The Future Generations Commissioner and her Team provide advice to the Government and other public bodies in Wales on delivering the Act for current and future generations and assessing and reporting on how they are delivering. We are a very busy office, and we receive hundreds of requests per year.

**Your purpose**

You will provide inspirational and innovative leadership and advice to the finance function, demonstrating financial and people excellence and a commitment to continuous change and service improvement.Overseeing all financial activities you willlead financial planning & analysis, including forecasting, budgeting and cash flow management.

You will be well connected and understand how to successfully  lead by example and influence stakeholders to bring about change in the public sector. You will be adept at influencing our Senior Management Team as well as public bodies. Using your skills and knowledge of the finance landscape you will help support public bodies to transform their practices in a way that endorses the Commissioner’s approach of being practical, straight talking and constructively challenging.

You appreciate the strengths of working collaboratively, building consensus and establishing purposeful relationships locally and nationally. You will be able to engage with practitioners and decision makers in public bodies directly on behalf of the Commissioner.

**Your responsibilities**

* Working alongside the Commissioner & COO, you will be hands-on with company finances, advising on the best path for our organisation. You will optimize the financial performance and accounting strategies.
* Walk the talk and keep the Sustainable Development principle and the five ways of working at the heart of everything we do.
* Contribute fully to the development of organisational strategy, challenge assumptions and decision making as appropriate and provide financial analysis
* On behalf of the Commissioner in her role as Accounting Officer, you will ensure full compliance with statutory requirements and ensure that there is strong and effective financial control embedded throughout the organisation while seeking to push the agenda towards a more sustainable Wales in line with the Act
* Production of the statutory annual accounts for external audit by the Auditor General for Wales and production of the annual estimate of income and expenditure for examination by the Welsh Ministers
* Support the Commissioner in any evidence taken by the Senedd Public Accounts and Finance Committees
* Monitor and regularly review financial information submitted to the Commissioner and to WG ensuring transparent financial accounting monitoring and review mechanisms are implemented
* Lead on the strategy and delivery of the functions of corporate financial management and governance, through co-ordination and support, ensure the efficient, effective stewardship of the circa £1.6 million budget in accordance with value for money principles
* Lead, prioritise, direct and review the work of the Finance team to ensure effective co-ordination of communication and influencing and ensure that all directly managed staff are operating within the organisation’s competency framework and performing at appraisal level good or above whilst reporting good levels of staff satisfaction
* Demonstrate an entrepreneurial approach fit for the Welsh public sector to identifying and pursuing as appropriate, all additional sources of funding or other resources, and to work closely with external partners to maximise the impact of the way in which budgets are structured, allocated and spent.

**Your Skills, knowledge & experience**

**Essential**

Hold a relevant professional finance qualification and membership (ICAEW, CIPFA, ACCA or equivalent)

Thorough knowledge of financial regulations, audit and regulatory risk frameworks within the public sector generally and the devolved Welsh public sector in particular

Track record of leading on the development and implementation of effective finance and governance strategies

Have significant experience of working in a Finance role at a senior level

Experience of  building effective multi-agency strategic partnerships

Proven track record in management of the day to day delivery of budgets, and statutory account preparation

Experience of delivering sound governance structures that ensure full compliance with statutory duties

**Desirable**

Experience of influencing the evolution of finance rules and policies

Knowledge or experience of the financial world of public bodies caught under the Well-being of Future Generations Act

Experience of budget negotiation

Experience of giving evidence to Senedd Committees

Knowledge of the Well-being of Future Generations (Wales) Act 2015