

FUTURE GENERATIONS COMMISSIONER FOR WALES – PRIVACY NOTICE

Date issued: February 2022

This privacy notice tells you what to expect from the Future Generations Commissioner for Wales and the staff of the Office of the Future Generations Commissioner for Wales when your personal data is processed in connection with the [Commissioner's Section 20 review into how the Welsh Government implements the Well-being of Future Generations Act](#).

It informs you of:

- why we are able to process your information
- what personal data we collect and why
- how we collect it
- who will have access to it
- how long we store it for
- your rights.

The relevant laws

We process personal data in accordance with data protection legislation, including the Data Protection Act 2018 (DPA) and the UK General Data Protection Regulation (UK GDPR). The Commissioner is a data controller for the purposes of the DPA and the UK GDPR.

Our lawful bases for processing personal data are the Commissioner's powers and duties set out in the Well-being of Future Generations Act 2015 (the Act). Specifically, in conducting this review, section 20 of the Act. This statutory basis falls within Article 6(1)(e) of the UK GDPR: processing necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

The type of personal data we collect

In carrying out our Section 20 review (including the publication of a report of the review and any recommendations made and related public advice or information in connection with it) we process the following personal data in order to collect and report the information and evidence that we need for that purpose:

- Personal identifiers, contacts and characteristics (name and contact details, for example).

How we get the personal data and who will have access to it

Most of the personal data we process is provided to us directly by you for the purpose of carrying out the Section 20 review.

We may also receive personal data indirectly from Welsh Government, partners, other stakeholders and researchers engaged with our Section 20 review.

The Commissioner and staff members of the review team will have access to your personal data.

We use your personal data in order to make contact with participants and to conduct and commission further interviews and requests for relevant information during the course of the review. We will also quote individuals who we may refer to by name and/or role in our report and related publications.

When the Commissioner and staff members of the review team engage external researchers they may have access to and process your personal data as third party data processors. This will be limited to research purposes in connection with the Section 20 Review.

We may share your personal information with members of the [Section 20 Steering Group](#) and certain other public bodies but only to the extent that this is necessary for exercising the Commissioner's functions under the Act and is permitted or required by law.

How we store your personal information

Your personal information will be stored by the Commissioner on secure systems with access restricted to the relevant Section 20 Review team members only.

We will hold your personal information for no longer than is necessary for the purpose of exercising the Commissioner's Section 20 powers [and for a set period afterwards. We will carry out a review 2 years following publication]. We will then dispose of the information in a secure manner and in compliance with the requirements of the DPA and UK GDPR.

Your data protection rights

Under data protection law, you have rights including:

- *Right of access* You have the right to ask us for copies of your personal information.
- *Right to rectification* You have the right to ask us to rectify personal information you think is accurate. You also have the right to ask us to complete information you think is incomplete.
- *Right of erasure* You have the right to ask us to erase your personal information in certain circumstances.
- *Right to restriction of processing* You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- *Right to object to processing* You have the right to object to the processing of your personal information in certain circumstances.
- *Right to data portability* You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month in which to respond to you.

Please contact us via the contact details set out below if you wish to make a request.

Our contact details

Jacob Dafydd Ellis

Office of the Future Generations Commissioner for Wales, Tramshed Tech, Pendyris Street, Cardiff CF11 6BH.

Email: contactus@futuregenerations.wales

Data Protection Officer

Our Data Protection Officer Sang-Jin Park can also be contacted by email:

contactus@futuregenerations.wales or by writing to the postal address above.

How to complain

If you have any concerns about our use of your personal data, you can make a complaint to us via the contact details above.

You can also complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have used your data. The ICO's address is:

Information Commissioner's Office in Wales

Postal address: [2Nd Floor, Churchill House, Churchill Way, Cardiff CF10 2HH](#)

Phone number: [0330 414 6421](tel:03304146421)

Email: wales@ico.org.uk

Website: [Wales office | ICO](#)